



Starlight Arts UK Charity

Starlight Arts is a Charitable Incorporated Organisation (CIO) with the following trustees:

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Registered CIO number 1201332

EQUAL OPPORTUNITIES POLICY

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1.0 OUR COMMITMENT

Starlight Arts recognise the value of a diverse workforce and is committed to providing equal opportunities within the workforce and eliminating unlawful discrimination. We aim is to have a workforce which is fully representative of all sections of society and that each member of volunteer feels respected and able to give their best. The policy is intended to assist Starlight arts to put this commitment into practice. Compliance with this policy should also ensure that employees do not commit unlawful acts of discrimination. We strive to ensure that every member of volunteer has a working environment that promotes dignity and respect, and individual differences and contributions of volunteers are recognised and valued. This policy applies to all members, students, job applicants, contractors, agency workers, bank workers, volunteers and all members.

Implementation

It is the responsibility of the manager to ensure that members / volunteers are aware and understand this policy and any subsequent revisions to the guidance.

2.0 TERMS OF REFERENCE

Equality Act 2010 - Legally protects people from discrimination.

Direct Discrimination - Treating one person less favourably than another, because of, for example race or gender.

Indirect Discrimination - Creating a condition or requirement which cannot be shown to be justifiable and which in practice precludes certain groups from being considered.

Associative Discrimination - Is where an individual is directly discriminated against or harassed for association with another individual who has a protected characteristic.

Perceptive Discrimination - Is where an individual is directly discriminated against or harassed based on a perception that he/she has a particular protected characteristic when he/she does not, in fact, have that protected characteristic.

Victimisation - Occurs where a volunteer is subjected to a detriment, such as being denied a training opportunity.

Failure to make reasonable adjustments - Is where a physical feature or a provision, criterion or practice puts a disabled person at a substantial disadvantage compared with someone who does not have that disability.

Bullying & Harassment - Occurs in cases where a member or volunteer is subject to abuse or unfair treatment by another person.

3.0 PURPOSE

The purpose of the policy, is to:

- Provide equality, fairness and respect for all.
- Not unlawfully discriminate because of the Equality Act 2010 protected characteristics of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race (including colour, nationality, and ethnic or national origin), religion or belief, sex (gender) and sexual orientation.
- Starlight Arts will avoid unlawful discrimination in all aspects.

4.0 OUR RESPONSIBILITIES

Person and job specifications will be limited to those requirements that are necessary for the effective performance of the job. Candidates for employment or promotion will be assessed objectively against the requirements for the job, taking account of any reasonable adjustments that may be required for candidates with a disability. Disability and personal or home commitments will not form the basis of employment decisions except where necessary.

Starlight Arts will consider any possible indirect discriminatory effect of its standard working practices. This includes the number of hours to be worked, the times at which these are to be worked and the place at which work is to be done, when considering requests for variations to these standard working practices and will refuse such requests only if the organisation considers it has

good reasons, unrelated to any protected characteristic, for doing so. We will comply with its obligations in relation to statutory requests for contract variations.

Starlight Arts will make reasonable adjustments to its standard working practices where possible to accommodate disabled volunteers. Volunteers are encouraged to inform their manager if they consider themselves to have a disability in order for adjustments to be explored.

Starlight Arts will try to accommodate cultural or religious practices such as prayer requirements where we reasonably can.

5.0 YOUR RESPONSIBILITIES

All volunteers/members are required to assist Starlight Arts to meet its commitment to provide equal opportunities and avoid unlawful discrimination. It is the managers' responsibilities to ensure that volunteers and members are aware of the policy.

Volunteers can be held personally liable as well as, or instead of, starlight arts for any act of unlawful discrimination.

Volunteers who commit serious acts of harassment may be guilty of a criminal offence.

Acts of discrimination, harassment, bullying or victimisation against employees or members are disciplinary offences and will be dealt with under the disciplinary procedure. Discrimination, harassment, bullying or victimisation may constitute gross misconduct and could lead to dismissal without notice.

6.0 GRIEVANCES

If you consider that you may have been unlawfully discriminated against, you may make a complaint.

You will not be penalised for raising a grievance, even if your grievance is not upheld, unless your complaint is both untrue and made in bad faith.

7.0 MONITORING & REVIEW

This policy will be monitored periodically by Starlight arts to judge its effectiveness and will be updated in accordance with changes in the law.

In particular, we will monitor the ethnic and gender composition of the existing workforce and of applicants for jobs/spaces, and the number of people with disabilities within these groups and will review its equal opportunities policy in accordance with the results shown by the monitoring. If changes are required, we will implement them.